

City of Cambridge  
 Regular City Council Meeting  
 Monday November 4, 2019  
 6:30 P.M.

Notice of meeting was given in advance by publication in the *Cambridge Clarion*, Thursday, October 31, 2019, the designated method of giving notice, convening at 6:30 P.M. Advance notice of the meeting was given to the Mayor, members of the City Council, and the *Cambridge Clarion*. Present were Mayor David Gunderson, City Council Members Vernita Saylor, Tony Groshong, Jeff Ommert, Keith Luedders, Derek Raburn and Ken Banzhaf. City Staff present were City Clerk/Treasurer Kandra Kinne, Utility Supervisor David Houghtelling, and City Attorney Lisa Shifflet. Visitors present during the meeting were Genny Kubik for the *Cambridge Clarion*, Melissa Jackson, Judy Jackson, Jan tenBensel, Darcy Johnson, and Derek Downer for the *Cambridge Economic Development Board*, Sabrina Nielsen for the *Cambridge Super Market*, Jessica Fischer for *Tri Valley Health Systems*, Colleen Johnson, and Colleen Vandegrift. Mayor Gunderson opened the meeting with the Pledge of Allegiance, Mayor Gunderson announced the open meeting law is posted on the east wall of the meeting room and available for public inspection.

Cambridge Supermarket Wine Event December 4, 2019. Sabrina Nielsen was present to request a special designated liquor permit for the Cambridge Super Market wine event December 4, 2019. Keith Luedders stated the motion, seconded by Derek Raburn, to approve the special designated liquor permit for the Cambridge Supermarket for December 4, 2019 for a wine tasting event. Voting yes were Vernita Saylor, Tony Groshong, Jeff Ommert, Keith Luedders, Derek Raburn and Kevin Banzhaf voted yes, none voted no. Motion carried unanimously.

Consent Agenda Minutes of October 21 2019 and claims report. The City Council received claims report and a copy of the minutes of October 21, 2019 prior to this meeting. Vernita Saylor stated the motion, seconded by Tony Groshong, to approve the minutes of October 21, 2019 and the claims report. Voting yes were Vernita Saylor, Tony Groshong, Jeff Ommert, Keith Luedders, Derek Raburn and Kevin Banzhaf voted yes, none voted no, Jeff Ommert abstained from the claim for Ommert Technologies. Motion carried for the minutes of October 21, 2019 and the following claims report:

<i>City of Cambridge</i>			
<i>Claims Report</i>			
<i>To Mayor and City Council</i>			
<i>3-Nov-19</i>			
<i>Period 10/22/2019 TO 11/03/2019</i>			
Check No.	Vendor, For	Amount	Dept. Total
<u>Combined Utility:</u>			
31008-31014	Payroll	9,213.70	
31015	Cambridge Post Office, Postage	259.00	
31016	Ag Valley, Fuel	384.26	
31017	Aramark Uniforms, Mats, Mops	109.07	
31018	void		
31019	void		

31020	Cambridge General Store, Supplies	359.07	
31021	void		
31022	Eakes Office, Supplies	40.95	
31023	Gworks, Annual License Fee, Support	6,019.39	
31024	Hauxwell Pump, Repairs	2,948.20	
31025	Nebraska Public Health Laboratory, Testing Fees	30.00	
31026	Southwest Farm & Auto, Supplies	22.48	
31027	Twin Valleys Public Power District, Repairs	356.79	
31028	Verizon Wireless, Cell Phones	180.12	
31029	Cambridge General Store, Supplies	43.84	
31030	G & G Sharpening, Sharpen saws	10.00	
31031	Municipal Supply, Supplies	380.92	
31032	Southwest Farm & Auto, Supplies	4.84	
31033	Ag Valley, Fuel	56.00	
31034	City of Cambridge, Deposit Transfer	15,155.26	
31035	Employee Dental	175.00	
31036	Hometown Leasing, Copier Lease	641.74	
31037	Ommert Tech, Computer Lease	333.61	
31038	Southwest Farm & Auto, Supplies	10.99	
31039	BIC, Purchased Water	4,676.10	
Tr	Sewer Improvement Fund, Tr	1,000.00	
Tr	Water System Extension, Tr	1,083.33	
ACH	IRS, Federal Withholding Tax	3,045.85	
ACH	Nebr. Dept. Revenue, State Withholding Tax	949.07	
ACH	City of Cambridge, Utility	2,281.91	49,771.49
	<u>City Account (General Fund):</u>		
47348	Mike Smith, Park School House Repair & update	3,559.47	
47350	Payroll	790.37	
47351	Ag Valley, Fuel	113.72	
47352	Anew Travel, Fuel	161.10	
47353	Bernie Jones GMC, Repairs	12.00	
47354	Blooms, Flowers	29.50	
47355	CAMAS Publishing, Publications	77.40	
47356	Cambridge General Store, Supplies	35.12	
47357	void		
47358	Cornhusker Press, Dog Licenses	76.65	
47359	Mousel, Brooks, Schneider, Attorney Fees	510.00	
47360	Southwest Farm & Auto, Supplies	54.97	
47361	Steve Johnson, Insurance Fee	464.10	
47362	Verizon Wireless, Cell Phones	100.05	
47363	CAMAS Publishing, Publications	378.36	

47364	Cambridge General Store, Supplies	106.92	
47365	Furnas County Treasurer, Interlocal Law	4,583.33	
47366	Employee Health Insurance Deductible	6.36	
47367	Matheson Tri Gas, Oxygen	108.24	
47368	Ommert Tech, Computer Lease	91.92	
47369	void		
47370	void		
47371-47389	Payroll	5,216.40	
47390	Amazon, Library Supplies	122.51	
47391	Baker & Taylor Books, Library Books	1,089.05	
47392	Cambridge General Store, Library Supplies	119.38	
47393	Cambridge Supermarket, Library Supplies	20.23	
47394	Consumer Reports, Library Subscription	32.10	
47395	DEMCO, Library Supplies	165.72	
47396	Gale, Library Books	92.20	
47397	Maria Downer, Supplies, Mileage,	490.01	
47398	Nebraska Library Commission, Fees	500.00	
47399	People, Library Subscription	118.26	
47400	KBK Creative Designs, EMT Shirts, Jackets	1,061.00	
`3-4	Payroll	461.75	
Tr	Fire/Ambulance Sinking Fund, Tr	1,056.67	
ACH	Cambridge Telephone	148.84	
ACH	IRS, Federal Withholding Tax	167.51	
ACH	Nebr. Dept. Revenue, State Withholding Tax	110.29	
ACH	City of Cambridge, Utility	4,211.90	
ACH	Eakes Office Supply, Library Copier Lease	146.84	
ACH	First Central Bank, Library Computer Loan	240.00	
ACH	IRS, Federal Withholding Tax	1,147.60	
ACH	IRS, Federal Withholding Tax	15.30	27,993.14
	<u>LB840/ Revolving Loan/ HTC</u>		
4124	Andrew Benson, Builder Incentive	10,000.00	
4142	Cambridge Chamber of Commerce, Meeting Meal	6.00	
4143	South Platte Chamber, Meeting Fee	15.00	
4144	Melissa Jackson, Contract Fee	1,192.10	
4145	MP Design, Fee	87.50	11,300.60
	Total:	89,065.23	89,065.23

Miller and Associates Report – Downtown Revitalization Project Drawdown #11. The City council received a copy of the drawdown #11 for General Administration in the amount of \$2,500.00. Derek Raburn stated the motion, seconded by Vernita Saylor, to approve Drawdown #11 in the amount of \$2,500.00. Voting yes were Vernita Saylor, Tony Groshong, Jeff Ommert, Keith Luedders, Derek Raburn and Kevin Banzhaf voted yes, none voted no. Motion carried unanimously.

Swimming pool Project – The Swimming Pool Committee has met and are working on advertising opportunities.

Economic Development Report. Melissa Jackson was present to give a report. Melissa reported a meeting is set up with Jake and Carmon Swisher to discuss renting property from the City of Cambridge. The Perkins Foundation gave a donation to the Economic Development Board to be used in their Home Town Competiveness Account for Down Payment Assistance. Jackson Johnson and Andy Benson are under construction in Harvest Meadows. Andy Benson is interested in building another spec house. Melissa said they are researching other ways to use LB840 fund, looking into daycare options, received applications for the Economic Development Position. Interviews are set up for November 22, 2019. The Board is looking into grand re-opening ideas for the downtown businesses, to be done around the holidays. Melissa attended a seminar and Hastings Economic Development has done a lot to revitalize downtown. The Economic Development Board is looking into ideas from the City of Hastings for downtown revitalization.

Utility Supervisor Reports - Utility Supervisor David Houghtelling reported he has received questions about locations of handicapped ramps in the downtown project. Dave reported handicapped ramps will be installed in location that will meet Americans with Disabilities Act. Ramps cannot exceed a 2% slope. Dave reported he has made arrangements to clean the drainage ditch and re-slope the sides. The contractor will clean out 4 foot in the east end and trees will be removed. The downtown project could be completed by November 15<sup>th</sup>.

City Clerk Treasurer Report – Kandra reported staff have started planning for the annual audit, training in utility billing, bank reconciliation have continued. The Painting is completed in the office and staff are looking at flooring, planning to update and paint public restrooms yet this fall and winter and plan to paint the community room next spring.

Lance Shifflet Project. - City Council reviewed a proposed agreement. The City Council asked for amendment to change the time period to 15 years. Vernita Saylor stated the motion, seconded by Jeff Ommert, to approve a Water Supply Agreement between the City of Cambridge and Western Select Genetic, LLC and authorize the Mayor to sign the agreement. Voting yes were Vernita Saylor, Tony Groshong, Jeff Ommert, Keith Luedders, Derek Raburn and Kevin Banzhaf voted yes, none voted no. Motion carried unanimously.

Residents – Norton Street discuss option for storm drain ditch. Colleen Johnson and Colleen Vandegrift were present to ask the City Council what maintenance is planned on the drainage ditch. The ditch will be cleaned up by spring, clean out the east end of the ditch and burn out weeds. The residents asked about using dirt removed from the ditch for a berm on the north side of the ditch for residential properties.

Besler Industries –Request for Sewer Service. City Council discussed needing information to calculate the monthly sewer rate, hooking into the City main on the North side of the Hospital at the intersection of Butler Drive and Nasby Street. The City Council discussed options to annex or not annex Besler

Industries. The City council asked for a contract for the service and noted Besler will be receiving two services from the City of Cambridge. The City Council asked for assistance from Craig Bennett of Miller and Associates about annexation issues.

Tri Valley Health System Report. Jessica Fischer, CEO of Tri Valley Health System, reported they are close to completing the easements for the Heritage Plaza. FEMA will be in Cambridge to assist with figuring out issues the Hospital has with storm draining. They are renovating the D & C Wings of the Heritage Plaza to make three bedroom apartments and that they are getting calls to rent apartments.

NPPD PCA Refund - The City Council reviewed the information provided by Twin Valleys Public power District. The City Council decided it is in the best interest of the City of Cambridge to keep the PCA Refund to use for the projects to upgrade the electric service from the generators to the light plant.

Agreement with MEDC Corporation – for workforce housing project/grant. The City Council received a copy of the proposed agreement with MEDC Corporation for a workforce housing project/grant. The City Council reviewed the agreement and did not have any questions.

Employee Recognition Dinner - The City Council decided to set the employee dinner for December 13 or 14, 2019 at Town Talk if space is available.

Employee Bonus - Tony Groshong stated the motion, seconded by Vernita Saylor, to approve employee bonus \$300.00 net for City Staff, Library, Museum, Park Maintenance and Cemetery Maintenance staff. Voting yes were Vernita Saylor, Tony Groshong, Jeff Ommert, Keith Luedders, Derek Raburn and Kevin Banzhaf voted yes, none voted no. Motion carried unanimously.

Utility Refund - Keith Luedders stated the motion, seconded by Derek Raburn, to approve \$5.00 to all utility customers and an additional \$5.00 to customer who have Holiday Lighting. Voting yes were Vernita Saylor, Tony Groshong, Jeff Ommert, Keith Luedders, Derek Raburn and Kevin Banzhaf voted yes, none voted no. Motion carried unanimously.

Audit Contract- Vernita Saylor stated the motion, seconded by Tony Groshong, to approve the contract with Contryman Associates to audit the City Finances for the fiscal year 2018-2019. Voting yes were Vernita Saylor, Tony Groshong, Jeff Ommert, Keith Luedders, Derek Raburn and Kevin Banzhaf voted yes, none voted no. Motion carried unanimously.

Adjournment – The City Council set their next regular meeting for Thursday November 21<sup>st</sup> at 6:30 P.M. Keith Luedders stated the motion, seconded by Derek Raburn, to adjourn at 8:49 P.M. Voting yes were Vernita Saylor, Tony Groshong, Jeff Ommert, Keith Luedders, Derek Raburn and Kevin Banzhaf voted yes, none voted no. Motion carried unanimously.

Attest: \_\_\_\_\_  
Kandra J. Kinne, City Clerk/Treasurer

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David Gunderson, Mayor

