

City of Cambridge  
Regular City Council Meeting  
Monday October 1, 2018  
6:30 P.M.

Pursuant to notice posted in the Cambridge City Office and published in the Cambridge Clarion, Thursday September 27, 2018, the Cambridge City Council met for regular meeting at the Cambridge Community Building, 722 Patterson Street, convening at 6:30 P.M. Present were Mayor Mark Harpst, City Council Members Tom McCarville, Jeff Ommert, Tony Groshong and Vernita Saylor. City Council Member Keith Luedders entered the meeting at 7:55 P.M. City Council Member Derek Raburn was absent. City Staff present were City Clerk/Treasurer Kandra Kinne, Utility Supervisor David Houghtelling, Economic Development Director Monica Lueking and City Attorney Lisa Shifflet. Also present were Jolene Miller for the Cambridge Clarion and Ashley Rice-Gerlach. Mayor Harpst opened the meeting with the Pledge of Allegiance. Mayor Harpst announced the open meeting law is posted on the east wall of the meeting room and available for public inspection.

**Library Board Appointments:** Mayor Harpst presented the appointments of Jill Dodson and George Sund to the Library Board. Tony Groshong stated the motion, seconded by Vernita Saylor, to approve the Mayors appointments of Jill Dodson and George Sund to the Library Board for a three year term. On roll call vote Tom McCarville, Jeff Ommert, Tony Groshong and Vernita Saylor voted yes, none voted no, Derek Raburn and Keith Luedders were absent and not voting. Motion carried unanimously by City Council Members present.

**Nuisance Abatement 511 Neville Street and 412 Neville Street.** Kandra reported that Martie Burke would report to the City Council at the next regular meeting and no action is required at this time.

**Miller and Associates Report –**

**Swimming Pool Project.** The City Council discussed inter-local agreements for the sales tax issue. After discussion about interpretations from the Bond Counsel and TIF Attorney the City Council asked Lisa Shifflet to contact both the Bond Counsel, TIF Attorney and League of Nebraska Municipalities Attorney for their interpretation of the inter-local agreement.

**Down Town Revitalization Project – Drawdown #3.** Mayor Harpst presented down town revitalization project drawdown #3 for grant administration in the amount of \$5,000.00. Vernita Saylor stated the motion, seconded by Tom McCarville, to approve drawdown #3 in the amount of \$5,000.00 for grant administration in the downtown revitalization project phase II. On roll call vote Jeff Ommert, Tony Groshong, Vernita Saylor and Tom McCarville voted yes, none voted no, Derek Raburn and Keith Luedders were absent and not voting. Motion carried unanimously by City Council Members present.

**Economic Development Report.** Economic Development Director Monica Lueking reported the Board have one revolving loan to approve, she will participate in Job Fair on Wednesday and have a booth. Monica started attending the Leadership class last week, she is boosting Facebook posts and has started business visits.

**Ambulance/Fire Reports.** The City Council received specifications for the fire department entrance doors. The City Council decided to add a window to the second door, change the door knobs to door levers. Tony Groshong stated the motion, seconded by Jeff Ommert, to approve the bid of Mitch Braun, in the amount of \$2,300.00, with the changes to add a window to the second door, change the door knobs to door levers. On roll call vote Tony Groshong, Vernita Saylor, Tom McCarville and Jeff Ommert, voted yes, none voted no, Keith Luedders and Derek Raburn were absent and not voting. Motion carried unanimously by City Council Members present.

City Council Member Keith Luedders entered the meeting at 7:55 P.M.

**Utility Supervisor report.** Utility Supervisor Dave Houghtelling reported he has received bids on a mower from Bernie Jones Auto for an ExMark mower to replace an older mower owned by the City. The purchase with trade for a 2018 mower is \$8,200.00. Dave reported this purchase is under budget. Jeff Ommert stated the motion, seconded by Tony Groshong, to approve the purchase of a 2018 mower from Bernie Jones Auto in the amount of \$8,200.00. On roll call vote Vernita Saylor, Tom McCarville, Keith Luedders, Jeff Ommert, and Tony Groshong voted yes, none voted no, and Derek Raburn was absent and not voting. Motion carried unanimously by City Council Members present. Dave reported he has a bid to clean the water tower and if BIC is included the price is reduced to \$1,800. Dave plans to schedule the inspection and cleaning of the water tower before winter weather. Dave is checking prices for an angle broom for the skid loader. He plans to schedule street sweeping to clean up armor coating gravel. The lease is up on the skid loader currently leased by the City and will be replaced in October.

**City Clerk/Treasurer report.** Kandra reported the sale of the downtown center is complete. The payment was divided between the City and the LB840 fund based on the percentage of payment made to purchase the building. A letter was sent about deadlines in a TIF Contract. The City Council scored the proposal received for construction management of the downtown revitalization project. Kandra will forward the scores to the Department of Economic Development. Kandra discussed the first chapter of the draft municipal code revisions.

**Consent Agenda: Minutes of September 17, 2018 and September 25, 2018.** Vernita Saylor stated the motion, seconded by Tony Groshong, to approve the minutes of September 17, 2018, September 25, 2018 and the claims report. On roll call vote Tom McCarville, Keith Luedders, Jeff Ommert, Tony Groshong and Vernita Saylor voted yes, none voted no and Derek Raburn was absent and not voting. Motion carried unanimously by City Council Members present for the minutes of September 17, 2018, September 25, 2018 and the following claims:

| City of Cambridge      |  |            |              |
|------------------------|--|------------|--------------|
| Claims Report          |  |            |              |
| Monday October 1, 2018 |  |            |              |
| Check No.              | Vendor, For                                | Amount     | Dept. Totals |
|                        | <u>Combined Utility</u>                    |            |              |
| 30220                  | Twin Valleys Public Power, Purchased Power | 242,251.77 |              |
| 30221                  | BIC, Purchased Water                       | 6,002.70   |              |
| 30222                  | Cambridge Post Office, Postage             | 244.88     |              |

|             |  |            |            |
|-------------|--|------------|------------|
| 30223-30227 | Payroll  | 8,241.74   |            |
| 30229       | Ag Valley, Fuel  | 198.88     |            |
| 30230       | Bernie Jones Auto, Repairs                               | 468.01     |            |
| 30231       | Cambridge Clarion, Publications                          | 15.00      |            |
| 30232       | void   |            |            |
| 30233       | Cambridge General Store, Supplies                        | 75.65      |            |
| 30234       | Cambridge Supermarket, Supplies                          | 4.98       |            |
| 30235       | Cambridge Telephone, utility                             | 728.73     |            |
| 30236       | City of Cambridge, Transfer                              | 100,000.00 |            |
| 30237       | Eakes Office Solutions, Office Supplies                  | 127.80     |            |
| 30238       | Electric Improvement, Transfer                           | 25,000.00  |            |
| 30239       | Employee Health Fund, Transfer                           | 21,003.00  |            |
| 30240       | Faw Motor Company, Oil Change                            | 83.88      |            |
| 30241       | Hometown Leasing, copier lease                           | 436.20     |            |
| 30242       | Olsson Associates, Fees                                  | 135.18     |            |
| 30243       | Ommert Tech, Computer Lease                              | 333.61     |            |
| 30244       | Sewer Improvement Fund, Transfer                         | 1,000.00   |            |
| 30245       | Water System Extension, Transfer                         | 1,083.37   |            |
| 30246       | Western Area Power Administration, Purchased Power       | 5,068.38   |            |
| ACH         | City of Cambridge, Utility                               | 2,529.57   |            |
| ACH         | IRS, Federal Withholdings                                | 2,749.64   |            |
| ACH         | Nebraska Department of Revenue, State Withholdings       | 877.34     | 418,660.31 |
|             | <u>City Account (General Fund)</u>                       |            |            |
| 46175       | Cambridge Public School, Liquor and Tobacco License Fees | 2,115.00   |            |
| 46176       | State Treasurer of Nebraska, Dog License Fees            | 128.04     |            |
| 46177       | Waypoint Bank, Golf Loan Payment                         | 3,090.00   |            |
| 46178       | Amateur's Bar N Grill, Meeting Meal                      | 95.26      |            |
| 46179       | Payroll  | 805.28     |            |
| 46180       | Ag Valley, Fuel  | 471.16     |            |
| 46181       | Baker & Taylor, Library Books                            | 83.85      |            |
| 46182       | Bernie Jones Auto, Repairs                               | 56.97      |            |
| 46183       | BRICO Pest Control, Spray Museum                         | 100.00     |            |
| 46184       | BRICO Pest Control, Spray Library                        | 100.00     |            |
| 46185       | Cambridge Clarion, Publications                          | 1,385.34   |            |
| 46186       | Cambridge General Store, Supplies                        | 6.99       |            |
| 46187       | Cambridge General Store, Supplies                        | 50.96      |            |
| 46188       | Cambridge Supermarket, Supplies                          | 10.36      |            |
| 46189       | Cambridge Supermarket, Supplies                          | 35.00      |            |
| 46190       | Cambridge Telephone, utility                             | 557.26     |            |
| 46191       | CDBG Projects, Transfer                                  | 5,000.00   |            |
| 46192       | City of Cambridge, Golf Well Utility                     | 800.00     |            |

|             |  |           |           |
|-------------|--|-----------|-----------|
| 46193       | D & M Security, Museum Security                          | 55.50     |           |
| 46194       | DEMCO, Library Supplies                                  | 454.48    |           |
| 46195       | Family Circle Magazine, Subscription                     | 10.00     |           |
| 46196       | Faw Motor Company, Oil Change                            | 27.95     |           |
| 46197       | Fire/Ambulance Sinking Fund, Transfer                    | 1,552.38  |           |
| 46198       | Furnas County Treasurer, Police Inter-local Law Contract | 4,680.60  |           |
| 46199       | Maria Downer, DVD and Supplies, mileage                  | 281.06    |           |
| 46200       | Matheson Tri Gas, Oxygen                                 | 96.20     |           |
| 46201       | Miller & Associates, swimming pool rendition             | 1,500.00  |           |
| 46202       | Mousel, Brooks, Schneider, Attorney Fees                 | 990.00    |           |
| 46203       | Nebraska Life Publishing, Subscription                   | 24.00     |           |
| 46204       | Ommert Tech, Computer Lease                              | 91.92     |           |
| 46205       | Southwest Farm & Auto, Repairs                           | 137.34    |           |
| 46206       | Steve Downer, Railroad Ties for Library                  | 40.00     |           |
| 46207       | West Central Nebraska Dev. Dist, Nuisance Abatement Fee  | 1,125.00  |           |
| 46208-46219 | Payroll  | 4,293.36  |           |
| ACH         | Cambridge Telephone, utility                             | 246.90    |           |
| ACH         | City of Cambridge, Utility                               | 5,095.44  |           |
| ACH         | IRS, Federal Withholdings                                | 173.77    |           |
| ACH         | Nebraska Department of Revenue, State Withholdings       | 93.72     |           |
| ACH         | IRS, Federal Withholdings                                | 805.02    | 36,666.11 |
|             | CDBG Projects:   |           |           |
| 101         | Miller & Associates, Administration Services             | 5,000.00  | 5,000.00  |
|             | <u>LB840:</u>  |           |           |
| 3905        | City of Cambridge, Sales Tax Distribution                | 11,707.04 |           |
| 3906        | Cross Creek Golf Links, Sales Tax Distribution           | 2,459.13  |           |
| 3907        | USABLE Life, Life Insurance                              | 27.00     |           |
| 3908        | Butler Memorial Library, Internship                      | 1,000.00  |           |
| 3909        | Cambridge Memorial Hospital, Internship                  | 1,000.00  |           |
| 3910        | Cultivate Rural Leaders, Leadership Conference           | 2,800.00  |           |
| 3911        | Preferred Morticians, Inc., Internship                   | 1,000.00  |           |
| 3912        | Payroll  | 1,138.20  |           |
| 3913        | Blue Cross, Health Insurance                             | 1,688.89  |           |
| 3914        | Cambridge Clarion, Publications                          | 105.00    |           |
| 3915        | Cambridge Telephone, utility                             | 47.99     |           |
| 3916        | Eakes Office Solutions, Office Supplies                  | 23.99     |           |
| 3917        | Employee Health Fund, Transfer                           | 3,640.00  |           |
| ACH         | IRS, Federal Withholdings                                | 250.70    |           |
| ACH         | Nebraska Department of Revenue, State Withholdings       | 61.46     | 26,949.40 |
|             | <u>Employee Health Fund:</u>                             |           |           |
| 877-884     | Employee Health Deductible payments                      | 163.12    | 163.12    |

|  |       |            |            |
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|  | Total | 487,438.94 | 487,438.94 |
|--|-------|------------|------------|

**Adjournment.** The next regular meeting is Monday October 15, 2018, BIC meeting is Monday October 8, 2018 in Cambridge and Planning Commission is Wednesday October 10, 2018. Tom McCarville stated the motion, seconded by Jeff Ommert, to adjourn. On roll call vote Keith Luedders, Jeff Ommert, Tony Groshong, Vernita Saylor and Tom McCarville voted yes, none voted no and Derek Raburn was absent and not voting. Motion carried unanimously by City Council Members present.

Attest: \_\_\_\_\_  
Kandra J. Kinne, City Clerk/Treasurer

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Mark Harpst, Mayor