

City of Cambridge
 Regular City Council Meeting
 Monday, May 4, 2020
 6:30 P.M.

Notice of meeting was given in advance by publication in the *Cambridge Clarion*, Thursday, April 30, 2020, the designated method of giving notice, convening at 6:30 P.M. Advance notice of the meeting was given to the Mayor, Members of the City Council, and the *Cambridge Clarion*. The City Council held their meeting via Zoom. Present were Mayor David Gunderson, City Council Members Vernita Saylor, Tony Groshong, Jeff Ommert, Derek Raburn and Kevin Banzhaf. Councilman Keith Luedders joined the meeting at 6:37 P.M. City Staff present were Utility Supervisor David Houghtelling, City Clerk/Treasurer Kandra Kinne, Administrative Assistant MiKayla Kent, and City Attorney Lisa Shifflet joined the meeting at 6:37 P.M. Visitors present for all or a portion of the meeting were Jenna Ebbers for the *Cambridge Clarion*; Jessica Fisher for *Tri Valley Health System*; Sara Calvert for the Swimming Pool Committee; Terry Engell of *Hometown Agency*; and Cali Gunderson for the *Cambridge Clarion*.

City Clerk/Treasurer Kandra Kinne called the roll. Mayor David Gunderson announced the open meeting law is available at the Nebraska Attorney General’s website as this meeting is being conducted by video conference due to COVID-19.

Consent Agenda – Minutes of April 20, 2020 and the Claims Report. The City Council received the Minutes of April 20, 2020 and the Claims Report prior to this meeting. Vernita Saylor stated the motion, seconded by Kevin Banzhaf, to approve the Minutes of April 20, 2020 and the Claims Report. Voting yes were Vernita Saylor, Tony Groshong, Derek Raburn and Kevin Banzhaf, none voted no, and Keith Luedders was absent and not voting. Jeff Ommert abstained from voting on the claim for Ommert Tech. Motion carried unanimously by City Council members present for the Minutes of April 20, 2020, and the following Claims:

<i>City of Cambridge</i>			
<i>Claims Report</i>			
<i>To Mayor and City Council</i>			
<i>4-May-20</i>			
	<i>Period 04/18/2020 to 05/04/2020</i>		
Check No.	Vendor, For	Amount	Dept. Total
	<u>Combined Utility:</u>		
31387-31394	Payroll	8,950.63	
31.95	Cambridge Post office, Postage	262.50	
31396	Ag Valley, Fuel	169.40	
31397	BIC, Purchased Water	2,352.90	
31398	void	0.00	
31399	Cambridge General Store, Supplies	245.06	
31400	Cambridge Supermarket, Supplies	0.74	
31401	Employee Health Insurance Deductible	28.00	
31402	Gworks, Income Tax Forms	298.85	
31403	Hometown Leasing, Copier Lease	641.74	

31404	Mousel, Brooks, Schneider, Attorney Fees	30.00	
31405	Municipal Supply, Water Dept. Supplies	184.12	
31406	Nebraska Safety & Fire, Camera System repair	536.50	
31407	Ommert Tech, Computer Lease	333.61	
31408	River Valley Services, Supplies	216.65	
31409	Southwest Farm and Auto, Repairs	42.23	
31410	Twin Valleys Public Power District, Purchased Power	186,209.65	
31411	Verizon Wireless, Cell Phones	178.53	
31412	Western Area Power Administration, Purchased Power	4,883.16	
Transfer	Sewer Improvement Fund, Transfer	1,000.00	
Transfer	Water System Extension	1,083.33	
ACH	IRS, Federal With holdings	2,986.27	
ACH	City of Cambridge, Utility	4,035.14	214,669.01
	Security Deposit Account:		
2002	Security Deposit Refund	300.00	300.00
	<u>City Account (General Fund):</u>		
47858	Payroll	558.00	
47859	Adams Construction, Crushed Rock	3,484.00	
47860	Ag Valley, Fuel	133.17	
47861	Amazon, Library Supplies	328.82	
47862	Anew Travel Center, Fuel	108.57	
47863	Baker & Taylor, Library Books	753.92	
47864	Barco Municipal Products, Street Signs	370.59	
47865	Bernie Jones Auto, Mower Repairs	255.41	
47866	CAMAS Publishing, Library Subscription	36.00	
47867	Cambridge General Store, Supplies	15.97	
47868	Cambridge Supermarket, Supplies	3.99	
47869	Employee Health Insurance Deductible	26.32	
47870	Employee Health Insurance Deductible	64.99	
47871	DEMCO, Library Supplies	140.90	
47872	Eakes Office Solutions, Checks	153.63	
47873	Eakes Office Solutions, Library Supplies	83.27	
47874	Furnas County Treasurer, Police Contract	4,583.33	
47875	Gale, Library Books	88.60	
47876	Employee Health Insurance Deductible	120.23	
47877	Harlequin, Library Service	29.96	
47878	John MacLeod, Lumber	178.82	
47879	Larry Burke, Cemetery Lot Refund	300.00	
47880	Maria Downer, Zoom Fee, Supplies	27.05	
47881	Mark's Pharmacy, Supplies	13.38	
47882	Matheson Tri-Gas, Ambulance Oxygen	111.20	

47883	Mick Minnick, Library Supplies	7.00	
47884	Mousel, Brooks, Schneider, Attorney Fees	796.90	
47885	Ommert Tech, Computer Lease	91.92	
47886	Oriental Trading, Library Supplies	213.62	
47887	Paulsen, Inc. , Gravel	6,495.29	
47888	Total Turf, Library Sprinkler System Repairs	82.95	
47889	Tri Valley Health, Employee Pre-employment Physical	332.00	
47890	Verizon Wireless, Cell Phones	99.52	
47892	Virginia Roberts, Flowers for Park Flower Beds	13.38	
ACH	IRS, Federal With holdings	93.64	
ACH	City of Cambridge, Utility	3,327.57	
ACH	IRS, Federal With holdings	1,256.70	
ACH	Nebr. Dept. Revenue, State Tax	69.91	
ACH	Eakes Office, Library Copier	146.84	
ACH	First Central, Library Computer	240.00	
Transfer	City of Cambridge, General Fund Transfers	32,992.02	
Transfer	Fire/Ambulance Sinking Fund, Transfer	1,599.17	59,828.55
	<u>Baseball League:</u>		
186-187	Refund Baseball Fees	50.00	50.00
	<u>TIF:</u>		
1082	Cline Williams, Attorney Fees	3,902.80	
1083	McCook Abstract, Closing Fees	200.00	4,102.80
	<u>LB840/ Revolving Loan/ HTC</u>		
4223	Flagship Publishing, Advertising	400.00	
4224	Melissa Johnson, Contract	1,914.50	
4225	Mousel, Brooks, Schneider, Attorney Fees	192.00	2,506.50
	Total:	281,456.86	281,456.86

Communications/Appointments:

Board of Health Appointments – Tony Groshong stated the motion, seconded by Vernita Saylor to appoint the following members to the Board of Health pursuant to Section 2-201 of the Municipal Code: Mayor David Gunderson, President of the City Council Vernita Saylor, Dr. Michael Powell and Sheriff Doug Brown. Voting yes were Vernita Saylor, Tony Groshong, Jeff Ommert, Derek Raburn and Kevin Banzhaf, none voted no, and Keith Luedders was absent and not voting. Motion carried unanimously by City Council members present.

6:37 p.m. Keith Luedders joined the meeting.

6:37 p.m. City Attorney Lisa Shifflet joined the meeting.

New Business:

Terry Engell of Hometown Agency reported on the City's statement of values for the property that the City owns, insurance coverage and premium costs. The City has \$3,000 deductible per occurrence. Council reviewed the statement of values and a rate increase. Discussion was held on potentially removing some buildings from coverage, but keeping essential buildings at replacement cost. Other items of discussion for coverage were the cemetery kiosk, the well on Patterson Street, personal property at the Community Building, splash pad, playground equipment, ball field lights, etc. Kandra will do an inventory of the personal property at the Community Building.

Reports of officers, board and committees:

Ambulance/Fire Report – The Fire Department proposed declaring surplus truck #26 which is a grass rig with gas motor. Jeff Ommert stated the motion, seconded by Tony Groshong to approve that truck #26 be advertised for sale by sealed bid. Voting yes were Vernita Saylor, Tony Groshong, Jeff Ommert, Keith Luedders, Derek Raburn and Kevin Banzhaf. Motion carried unanimously by City Council members present.

Planning Commission Report – The next meeting will be May 13, 2020.

Utility Supervisor Report – Dave reported that staff removed a fire hydrant south of the School and other jobs around town. The gravel for street armor coating has been delivered. Melissa Jackson organized a clean-up of the walking trail.

City Clerk/Treasurer Report – Kandra has been working on the following: a Resolution pursuant to the Municipal Code for fees; the City's Strategic Plan; Housing Rehab Program public hearing; and the City's Leadership Certification. She reported on a recent possible coronavirus exposure and the progress of Community Building renovations.

Unfinished Business:

Personnel Rules Update - Kandra has contacted two companies for a proposal for employee handbooks. Council authorized Kandra to contract with Olson Group in Omaha at an estimated cost of \$500.00.

New Business:

a. Ho Jo's Hideaway Special Designated Liquor Permit – Jeff Ommert stated the motion, seconded by Vernita Saylor, to approve the special designated liquor permit for Ho Jo's Hideaway for August 1, 2020, at the Community Building. Voting yes were Vernita Saylor, Tony Groshong, Jeff Ommert, Keith Luedders, Derek Raburn and Kevin Banzhaf. Motion carried unanimously by City Council members present.

b. Ho Jo's Hideaway Special Designated Liquor Permit – Tony Groshong stated the motion, seconded by Jeff Ommert, to approve the special designated liquor permit for Ho Jo's Hideaway for May 30 at the Community Building. Voting yes were Vernita Saylor, Tony Groshong, Jeff Ommert, Keith Luedders, Derek Raburn and Kevin Banzhaf, and none voted no. Motion carried unanimously by City Council members present.

c. Mayor and City Council Comments – Mayor Gunderson thanked Tri Valley Health System for forwarding e-mails and keeping the City informed about COVID-19.

Reports of Officers, Board and Committees:

Sara Calvert, Manager of the Cambridge Swimming Pool, reported that Governor Ricketts directed that no pools should open before May 31 and possibly by July 15. The logistics of opening were discussed – sanitizing, cleaning, distancing, access in/out of the pool, disinfecting ladders and bathhouses, lifeguards, limit of ten-people and distancing rule, etc. School may not open as early as usual so that could be a consideration for opening. Council agreed to keep the pool closed and decide at the first July meeting.

Sara Calvert, of the Swimming Pool Project, gave an update. She has visited with Miller & Associates. The City of Grant received five bids for its new pool. Council discussed possibly bidding the project yet this summer.

New Business:

a. Executive Session - Vernita Saylor stated the motion, seconded by Tony Groshong, to adjourn to Executive Session for negotiations. Voting yes were Vernita Saylor, Tony Groshong, Jeff Ommert, Keith Luedders, Derek Raburn and Kevin Banzhaf, none voted no. Motion carried unanimously by City Council members present.

8:02 Adjourn to Executive Session

Derek Raburn stated the motion, seconded by Keith Luedders to return to regular session. Voting yes were Vernita Saylor, Tony Groshong, Jeff Ommert, Keith Luedders, Derek Raburn and Kevin Banzhaf, none voted no. Motion carried unanimously by City Council members present.

8:11 p.m. Return to Regular Session

Mayor Gunderson stated that the only item discussed in Executive Session was contract negotiations.

b. Mayor's Comments – Mayor Gunderson reported that he has been participating in the weekly Wednesday Governor's Phone Conference and in the weekly Friday conference with the National League of Municipalities.

Adjournment

Vernita Saylor stated the motion, seconded by Tony Groshong to adjourn at 8:13 p.m. Voting yes were Vernita Saylor, Tony Groshong, Jeff Ommert, Keith Luedders, Derek Raburn and Kevin Banzhaf, none voted no. Motion carried unanimously by City Council members present.

Attest: Kandra J. Kinne, City Clerk/Treasurer David Gunderson, Mayor