

City of Cambridge
 Regular City Council Meeting
 Monday, June 1, 2020
 6:30 P.M.

Notice of meeting was given in advance by publication in the *Cambridge Clarion*, Thursday, May 28, 2020, the designated method of giving notice, convening at 6:30 P.M. Advance notice of the meeting was given to the Mayor, Members of the City Council, and the *Cambridge Clarion*. Present were Mayor David Gunderson, City Council Members Vernita Saylor, Keith Luedders, Jeff Ommert and Derek Raburn. Councilmen Tony Groshong and Kevin Banzhaf were absent. City Staff present were Utility Supervisor David Houghtelling, City Clerk/Treasurer Kandra Kinne, and City Attorney Lisa Shifflet. Visitors present for all or a portion of the meeting were Jenna Ebbers for the *Cambridge Clarion*; Jessica Fisher for *Tri Valley Health System*; Jessica Carbaugh and Virginia Roberts for the Cemetery Advisory Board.

Mayor David Gunderson announced the open meeting law is posted on the wall of the Community Room where the meeting was held.

Consent Agenda – Minutes of May 18, 2020 and the Claims Report. The City Council received the Minutes of May 18, 2020, and the Claims Report prior to this meeting. Derek Raburn stated the motion, seconded by Keith Luedders, to approve the Minutes of May 18, 2020, and the Claims Report. Voting yes were Vernita Saylor, Keith Luedders, Jeff Ommert and Derek Raburn, none voted no, and Tony Groshong and Kevin Banzhaf were absent and not voting. Jeff Ommert abstained from voting on the claim for Ommert Tech. Motion carried unanimously by City Council members present for the Minutes of May 18, 2020, and the following Claims:

<i>City of Cambridge</i>			
<i>Claims Report</i>			
<i>To Mayor and City Council</i>			
<i>1-Jun-20</i>			
<i>Period 05/19/2020 to 06/01/2020</i>			
Check No.	Vendor, For	Amount	Dept. Total
	<u>Combined Utility:</u>		
31443-31449	Payroll	8,981.66	
31450	BIC, Purchased Water	5,527.50	
31451	Twin Valleys Public Power, Purchased Power	168,298.95	
31452	Cambridge Post Office, Postage	259.50	
31453	Ag Valley, Fuel	179.27	
31454	Cambridge Post Office, Permit Fee	240.00	
31455	Dutton-Lainson, Electrical Supplies	1,186.51	
31456	MC2, Inc., Sewer Plant Supplies	765.89	
31457	Nebraska Public Health Environmental Lab, Water Testing	30.00	
31458	Olsson, Engineering Fees	54.88	
31459	Southwest Farm & Auto, Repairs	83.07	
31460	Ag Valley, Fuel	49.77	

31461	Cambridge Telephone, Utility	730.81	
31462	Hometown Agency, Workman's Comp Audit Premium	1,653.00	
31463	Hometown Leasing, Copier Lease	641.74	
31464	Ommert Tech, Computer Lease	333.61	
31465	Schaben Sanitation, haul roll offs	922.34	
31466	Verizon Wireless, Cell phones, hot spot	178.53	
ACH	IRS, Federal With holdings	3,013.10	
ACH	City of Cambridge, Utility	2,266.20	
ACH	Nebraska Department of Revenue, State With holdings	982.76	
Tr.	Sewer Improvement Fund, Transfer	1,000.00	
Tr.	Water System Extension, Transfer	1,083.33	198,462.42
	Security Deposit Account:		
2005	Security Deposit Refund	300.00	300.00
	<u>City Account (General Fund):</u>		
47941	void		
47942-47943	Payroll	1,273.88	
47944	Ag Valley, Fuel	236.00	
47945	Amazon, Library Supplies	62.46	
47946	Anew Travel Center, Fire Dept. Fuel	25.34	
47947	Baker & Taylor, Library Books	293.96	
47948	Bartley Lumber, Supplies	66.60	
47949	BRICO Pest Control, Spray Library	100.00	
47950	Cambridge General Store, Supplies	31.89	
47951	Cambridge General Store, Library Supplies	79.16	
47952	Cambridge Post Office, Library Box Fee	76.00	
47953	Cambridge Super Market, Suppleis	3.50	
47954	DEMCO, Library Supplies	116.19	
47955	Harlequin, Library Subscription	29.96	
47956	Maria Downer, Library Supplies	35.03	
47957	Mick Minnick, Library Supplies	7.47	
47958	Miller & Associates, Fees	60.00	
47959	Mousel, Brooks, Schneider, Attorney Fees	450.00	
47960	Scotties Potties, Cemetery Porta potty	85.00	
47961	Taste of Home, Library Subscription	10.00	
47962	Tri Valley Health System, Transportation Grant, Employee Pre	4,742.90	
47963-47975	Payroll	4,244.04	
47976	Ag Valley, Fuel	41.25	
47977	Cambridge Telephone, Utility	418.78	
47978	Furnas County Treasurer, Police Contract	4,583.33	
47979	Hometown Agency, Workman's Comp Audit Premium	575.00	
47980	Matheson Tri Gas, Ambulance Oxygen	114.44	

47981	Ommert Tech, Computer Lease	91.92	
47982	Sandry Fire Supply, Fire Dept. Inspections	747.00	
47983	Verizon Wireless, Cell phones, hot spot	99.52	
ACH	Payroll	1,015.85	
ACH	IRS, Federal With holdings	257.58	
ACH	City of Cambridge, Utility	2,906.92	
ACH	First Central Bank, Library Computer Loan	240.00	
ACH	Eakes Office, Library Copier Lease	146.84	
ACH	Nebraska Department of Revenue, State With holdings	97.74	
ACH	IRS, Federal With holdings	1,002.15	
Tr.	Fire/Ambulance Sinking Fund	1,599.17	
Tr.	General Fund, Tr.	65,984.04	91,950.91
	<u>Baseball League:</u>		
189-200	Refund Baseball Fees	450.00	450.00
	<u>TIF:</u>		
1087	Miller & Associates, Fees	3,670.00	3,670.00
	<u>LB840/ Revolving Loan/ HTC</u>		
4235	Cambridge Chamber, Gift Card Promotion	5,117.00	
4236	Cambridge Chamber, Gift Card Promotion	9,675.48	
ACH	Cambridge Telephone, Utility	49.13	14,841.61
	Total:	309,674.94	309,674.94

Communications/Appointments: None

Reports of officers, board and committees:

Miller & Associates – A copy of the Engineer’s Opinion of Probable Construction Costs was furnished to Council. An estimate is needed to finish the Downtown Improvements – Phase 2. Miller & Associates will be invited to the next Council meeting to present options.

Cemetery Advisory Board – Jessica and Virginia addressed Council. Minutes of the May 18, 2020, meeting were provided to Council addressing the computer at the kiosk. Shirley Houlden has contacted Windy Prairie Systems many times to remedy the situation. When the new board was formed, Jessica took on the challenge. She explained the frustrations of continually trying to keep the computer running and also that she gave Prairie Systems updates which were never entered. Virginia then tried. Bill Rogers of Welding Plus repaired the mechanical part of the kiosk, but Windy Prairie Systems never cooperated. The Cemetery Board decided to make a book of burials which is now complete. Recently the City learned of the high cost of insurance premiums for the outdoor computer system. A grant request was made to the Foundation for reimbursement of the insurance premiums. The Board considered enclosing the kiosk making it a building. The Foundation turned down the request for \$7,479 for insurance funding. Consequently, the Board is asking Council for its support in removing the computer and installing the book. The contents of the book will be posted on the City’s website. The kiosk was initially a good idea, but the lack of reliability with Windy Prairie Systems and new options available to the public through findagrave.com make it outdated. Council expressed its support. The

Foundation has agreed to fund the spraying of the bagworms by Common Scents this month and have funded the mapping from Miller & Associates. Discussion was held on the price of cemetery spaces. Kandra will write a resolution for Council to address in the future. Jim Jones has been training Dave and Virginia to locate at the Cemetery.

Ambulance/Fire Report – A policy for lights on personal vehicles needs to be addressed.

Utility Supervisor Report – Dave advised that a recent power outage highlighted the need to enter into agreements with Twin Valleys Public Power District and NPPD for mutual aid. Dave is working on determining the costs to trim trees in power lines and to clean streets. Caterpillar advised the skid steer lease hours are at limit and would like to trade this week. Council asked Dave to determine a route to access the grass/tree dump without going onto the Highway. Jeff Ommert stated the motion, seconded by Vernita Saylor, authorizing agreements with Twin Valleys Public Power District and with NPPD. Voting yes were Vernita Saylor, Keith Luedders, Jeff Ommert and Derek Raburn, none voted no, and Tony Groshong and Kevin Banzhaf were absent and not voting. Motion carried unanimously by City Council members present.

City Clerk/Treasurer Report – Kandra asked for discussion on opening the Community Building. She provided information to Council from the Department of Revenue on the current month's Local Option Sales and Use Tax Information; a congratulations letter from ACE Public Alliance for recognizing Cambridge for a Thermie Award for percentage of market share growth in a member community; Financial Statement for April 30, 2020; a proposal from Axxent Buildings for estimate to repair three doors on the Community Building; an invitation from Pinpoint for the annual meeting of the shareholders on June 10, 2020 at 4:00 p.m.; a legal notice to the City of Cambridge for notice of Trustee's Sale for Lot 6, Block 2, Harvest Meadows Third on June 29, 2020 at 11:00 a.m.; and a Notice of Valuation Change for Lots 1 & 2, Block 2, Harvest Meadows Ninth Subdivision to the City of Cambridge.

Miller & Associates – Swimming Pool Project – The electrician will be in town tomorrow to look over the plan for the swimming pool project.

New Business:

Council and Staff reviewed a survey of other communities prepared by Kandra and discussed opening the pool, splash pad and bathrooms. It was decided to open following COVID guidelines after City Staff can prepare the facilities. City Attorney Shifflet will prepare a waiver for all to sign before accessing the pool. Google.docs will be used to share information. Signs will be posted. Council asked Staff to open the park bathrooms as soon as time allows.

Reports of officers, board and committees:

Tri-Valley Health System – Jessica Fisher advised that several facilities are opening – Thrift Store, Wellness Center and the Foundation office.

Planning Commission Report – The next meeting will be June 10, 2020, at 5:00 p.m.

Mayor and City Council Comments – Mayor Gunderson advised that Chad Taylor would like to use the old Museum to sell fireworks. Council agreed. The Mayor and Council thanked Dave and his Staff, Twin Valleys PPD and NPPD for their work during the power outage.

Next Meeting – June 16, 2020 at 6:30 p.m.

Adjournment

Vernita Saylor stated the motion, seconded by Jeff Ommert to adjourn at 8:20 p.m. Voting yes were Vernita Saylor, Jeff Ommert, Keith Luedders, and Derek Raburn, none voted no, and Tony Groshong and Kevin Banzhaf were absent and not voting. Motion carried unanimously by City Council members present.

Attest: Kandra J. Kinne, City Clerk/Treasurer David Gunderson, Mayor